

**2021-2022 Academic Year  
Probationary Plans  
Probationary Plan Amendments**

Consultation period to create first draft of Probationary Plan ends.	Sun, Oct 24, 2021 11:59 PM	
Case File closes, load your plan into the case, and faculty submits case to the Department.	Sun, Oct 24, 2021 11:59 PM	
Faculty member emails Word document to the Chair	Sun, Oct 24, 2021 11:59 PM	
Department Level consultation period.	10/25/2021	11/5/2021
Load 1) New draft Plan is loaded into the case along with a 2) Summary changes (if any) and 3) Document describing unresolved issues if any. Then 4) Forward the case to the College Level. 5) Email word document of the last draft version to the Dean	Mon, Nov 8, 2021 5:00 PM	
College Level consultation period, Dean, Committee, Faculty Member.	11/9/2021	12/17/2021
Load 1) New draft Plan is loaded into the case along with a 2) Summary changes (if any) and 3) Document describing unresolved issues if any. Then 4) Forward the case to the College Level. 5) Email word document of the last draft version to the Dean	Mon, Dec 20, 2021 5:00 PM	
Provost reviews and issues approved plan	Target date:	6/1/2021