

2021-2022 Academic Year Calendar for Lecturer Range Elevation and 3-Year Appointment Evaluations	Lecturer Range Elevation*	3-Year Appt Evaluations*
Policy	APM 332	APM 306
Evaluation Criteria must be made available to faculty member by the 14th day of instruction. (CBA Article 15.3)	Tue, Sep 7, 2021 5:00 PM	Tue, Sep 7, 2021 5:00 PM
Department Chair declares in writing intent for all reviews to the Dean	Fri, Sep 10, 2021 5:00 PM	Not Applicable
Department Chair certifies members of the elected committee to Faculty Affairs.	Fri, Sep 10, 2021 5:00 PM	Fri, Sep 10, 2021 5:00 PM
Dean: Last day to notify faculty of material being added to their PAF.	Fri, Mar 4, 2022 5:00 PM	Fri, Mar 4, 2022 5:00 PM
Faculty: Submit materials to the Dean's office to ensure materials will be added to the PAF and loaded into the Case File before the deadline.	Tue, Mar 8, 2022 5:00 PM	Tue, Mar 8, 2022 5:00 PM
Case File Closes. Last day for application and faculty submits the case. No materials submitted to the PAF will be added to the Case after this date.	Wed, Mar 9, 2022 11:59 PM	Wed, Mar 9, 2022 11:59 PM
Department Committee deadlines 1) All members: Complete log required form 2) Committee Chair: Load the recommendation 3) Committee Chair: Complete the recommendation form. 4) Committee Chair: Share comments and forms with candidate.	Mon, Apr 4, 2022 5:00 PM	Not Applicable
Department Chair (if applicable) deadlines 1) Complete the log form. 2) Load the recommendation 3) Complete the recommendation form. 4) Share comments and forms with candidate.	Mon, Apr 4, 2022 5:00 PM	Not Applicable
Department completes narrative comments for the Dean (not a recommendation of Satisfactory/Not Satisfactory by the Department) 1) Load narrative comments 2) Complete the log form	Not Applicable	Fri, Apr 22, 2022 5:00 PM
Candidate (Faculty member) may submit a response in Interfolio.	10-DAY RESPONSE PERIOD	Not Applicable
Department Level 1) Forwards Case to the Dean	Fri, Apr 22, 2022 5:00 PM	Fri, Apr 22, 2022 5:00 PM
Dean deadline 1) Load recommendation 2) Complete log form 3) Complete recommendation form 4) Share the decision with the Candidate.	Fri, May 13, 2022 5:00 PM	Fri, May 13, 2022 5:00 PM

* CalState TEACH follows a calendar published by the department.