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**James Mullooly** (Chair) - COSS

**Nagy Bengiamin -** LCE

**Florence Cassel Sharma** - JCAST

**Va Nee L. Van Vleck -** CSB

**Oscar Vega** - CSM

**Tiewei Liu** - HML

**Xuanning Fu** - Ex-Officio

**Alexandra Gallo** – AS

**Academic Policy & Planning Committee**

**Academic Senate**

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**M E M O R A N D U M**

December, 1, 2016

TO: Kevin Ayotte, Chair

 Academic Senate

FROM: James Mullooly, Chair

                   Academic Policy & Planning Committee

RE:              **APM 241 (Interim Policy on Course Syllabi and Grading)**

This memorandum will serve to inform the Academic Senate that the Academic Policy & Planning Committee moved to approve the Senate’s consideration of the proposed modifications to APM 241 at their 12.1.16 meeting.

MSC to consider APM241 as amended in “APM241(AP&Pdraft\_12.01.16).docx”

Most of the changes are updates of links and corrections of typos.

Attachment

JM: vb