**APM G.E. Policy 215**

**E. Assessment**

Beginning in the 2017-2018 AY, assessment will be conducted in the following manner:

1. Departments will no longer collect G.E. assignments or write a G.E. report assessment yearly
2. Basic Requirement: students will submit one G.E. assignment for each specific G.E. Area for a total of 16 assignments and will indicate within their submission which G.E. outcomes are connected to this assignment. Students will write and submit a reflection after they complete broad areas (A, B, C, D & E, and UD) for a total of five reflections that ask students to think about and discuss different courses and assignments. Transfer Students will submit one G.E. assignment for each of the four upper-division GE courses they take at Fresno State and will write and submit one reflection after they complete their UD courses. Assignment and reflections will be submitted to the Pathbrite G.E. program ePortfolio described later in this document. During the semester that they apply for graduation, students will create and submit a Cumulative ePortfolio that includes artifacts that represent their experience at Fresno State.
3. Professors will be required to clearly state on their GE syllabus which assignment(s) correspond to which GE learning outcome(s) in addition to listing the GE learning outcomes for the appropriate area on their syllabus.
4. In order to respect the principle of academic freedom, course content and the development of assignments that will be submitted as artifacts are the instructor’s sole responsibility and specific common or “signature” assignments cannot be mandated by either the GE Committee or GE Assessment Sub-committee. However, common assignments and criteria for assessment that have been developed voluntarily by departments may be used for assessment purposes.
5. As currently stated in APM 215, “Courses must cover subjects by exploring major ideas, themes, and concepts consistent with the intent of the sub-area goals, specifications, and learning outcomes, all of which should be integrated into the course in a meaningful way.” Therefore, if an assignment is not aligned with the appropriate GE learning outcome(s), the instructor will be asked to replace it with another assignment designed by the instructor that is appropriate and if the professor or department do not do so, the course may be deleted from GE. Syllabi and student assignments will be used to verify that G.E. courses are meeting the requirements of APM 215.
6. A current syllabus for each G.E. course will be filed with the Dean of Undergraduate Studies and be made available to faculty conducting assessment activities.
7. None of the data gathered in GE assessment, or included in the reports produced by the GE Assessment Committee, can influence or be used to make personnel decisions or to evaluate the performance of a department or program. These reports also cannot be considered during program review.
8. All criteria/rubrics/ or other measures developed by faculty committees must correspond to the current GE learning outcomes for lower and upper division courses, as approved by the Academic Senate, and be used solely to assess whether or not students have demonstrated proficiency in these learning outcomes.
9. A new GE assessment committee consisting of ten faculty members, the Director of Assessment and one student representative will be created and will be a sub-committee of the GE Committee. All ten faculty members will be elected through the normal “call for service” process used by the Academic Senate. No more than two individuals from the same college may serve on the sub-committee at the same time and at least half of the committee members must have taught GE. In each year new members are elected to the GE sub-committee, preference will be given to faculty who teach in the areas of GE being assessed that year. Five of the ten members of the GE Assessment sub-committee do not have to have any experience teaching GE courses.
10. For the purposes of official G.E. assessment, common criteria or a rubric with a minimum of two criteria will be used to evaluate the assignments. The common criteria or rubric will be one that has been either developed or approved by faculty who teach in the specific area of GE that the specific criteria/rubric will be used to evaluate.