**APM G.E. Policy 215**

**E. Assessment**

Beginning in the 2017-2018 AY, Departments will no longer collect G.E. assignments or write a G.E. report. Rather, all incoming students will be provided access to an ePortfolio and will be informed, as part of orientation, of both how to use the program and why it will be helpful to them.

1. Subcommittee
2. In the initial year of the subcommittee, 4 members will be appointed to 3 year terms, 3 to two year terms, and 3 to one year terms. Subsequent appointments will be to three year terms. No more than two individuals from the same college may serve on the sub-committee at the same time and at least half of the sub-committee members must have taught GE. As new members are appointed to the GE sub-committee, preference will be given to faculty who teach in the areas of GE being assessed that year. The sub-committee is charged with the oversight and implementation of the GE Assessment Policy.
3. For the purposes of G.E. assessment, common criteria or a rubric with a minimum of two criteria will be used to evaluate student work. The common criteria or rubric will be developed by the sub-committee in consultation with faculty who teach in the GE area being evaluated. Such criteria/rubrics/ or other measures must correspond to the current GE learning outcomes, as approved by the Academic Senate, and be used solely to assess whether or not students have demonstrated proficiency in achieving these learning outcomes.
4. None of the data gathered in GE assessment, or included in the reports produced by the GE Assessment Sub-committee
5. Role of Faculty
6. Office of the Dean of Undergraduate Studies and be made available to faculty conducting assessment activities.
7. If an assignment is not aligned with the appropriate GE learning outcome(s), the instructor will be asked to replace it with another assignment, designed by the instructor, that is appropriate. If the professor or department do not do so, the course may be deleted from GE. Syllabi and student assignments will be used to verify that G.E. courses are meeting these requirements.
8. Student Responsibilities
9. After completing each of their 16 required GE courses, students will submit a completed course assignment to their GE Program ePortfolio.
	* 1. the assignment must have been specified by the course instructor as fulfilling one or more of the GE learning outcomes for that course (see E.2.a);
		2. students will indicate within their submission which GE learning outcome their assignment addressed.
10. After completing each broad GE area (A, B, C, D, E, UD) students will reflect on their learning across the different GE courses in that area.
	* 1. Students must submit an original written reflection of at least 300 words to their GE ePortfolio for each of at least two of the lower division GE areas (A, B, C, D, E) .
		2. Students must also submit one 300-word reflection on the upper-division courses they took in GE areas IB, IC, ID, and MI.
		3. All student reflections will respond to a guided question in the ePortfolio regarding their learning within or across different GE areas.
11. Students must complete at least 8 of the twelve lower-division course submissions and at least 1 of the 2 lower division reflections prior to meeting with their academic advisor for their 75-unit mandatory advising meeting; their registration hold will not be lifted until they have done so.
12. At least 2 of the 4 upper division submissions must be completed before a 100-unit registration hold will be lifted. The 4 upper division submissions and the upper division reflection should be completed prior to graduation.
13. Transfer students will only complete the submissions and reflection for their upper division GE courses taken at Fresno State.
14. Students who complete all 16 designated submissions and 3 reflections to their GE ePortfolios by a specified deadline prior to graduation will be recognized for their achievement.