MINUTES OF THE PERSONNEL COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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Office of the Academic Senate

Ext. 8-2743

# February 18, 2016

Members Present: B. Tsukimura (Chair), A. Alexandrou, K. Forbes, J. Moore, J. Pitt, R. Sanchez (ex-officio).

Members Excused: M. Rivera

Members Absent: Simone Leighty, M. Berber

Visitors:

**The meeting was called to order by Chair Tsukimura at 9:05 a.m.**

1. Agenda - MSC to approve agenda of 2/18/16
2. Minutes - MSC to approve the Minutes of 2/4/16
3. Communications and Announcements
   1. APM 321 – waiting for first read on Senate Floor
   2. APM 320 (Administrative Appointments) under review at Exec. Comm
   3. Interim Dean Lawson has new job at CSU Monterey Bay
   4. Interim Provost Elrod (former Dean od CSM) new job at Wisconsin-Whitewater
4. New Business –
   1. Alex & Brian terms ending this semester
   2. Forbes on Sabbatical in F’16
   3. J. Pitt on Sabbatical Sp ‘17
   4. IDEA going to be online only –
      1. Discussion of options
      2. Use online but give class time to do it
      3. Use another form? [few with the validity and reliability of IDEA form]
5. Update on APM 309 & 309A (R. Sanchez) - postponed

Policy on Coaches, and Procedures on Hiring Assistant Coaches

Rudy will check with Athletic Office

1. Update on APM 315 (R. Sanchez) - postponed

Policy and Procedures for Fingerprinting and Conducting Background Checks

Statewide Senate inquiring about this authority of the directive, as it is not an EO.

1. APM 337: Faculty Workloads: Policies and Procedures –
   1. Discussion to form subcommittee to examine Dept Chair assigned time
      1. Review of data indicates Chair assigned time is aligned with # of majors
      2. Need more information: Define “constant duties”
      3. Identify data that would encourage deans to increase WTU for chairs duties
   2. Will ask Chairs at Chairs luncheon to provide date through ‘Time Estimation’
2. APM 357 – Policy on Center for the Enhancement of Teaching and Learning (CETL) - postponed

Agenda for the meeting March 3, 2016, Meeting in HML 1222

1. Approval of the Agenda
2. Approval of the Minutes of 2/18/16
3. Communications and Announcements
   1. APM 321 –
4. New Business
5. APM 311 – Policy on Teaching Associates –

Inclusion of comprehensive examinations into exceptions to culminating experiences. IV.3.b

1. Update on APM 309 & 309A (R. Sanchez)

Policy on Coaches, and Procedures on Hiring Assistant Coaches –

1. APM 337: Faculty Workloads: Policies and Procedures –
   1. Type of data to be collected from Department Chairs
   2. Method to collect it
2. APM 357 – Policy on Center for the Enhancement of Teaching and Learning (CETL)