MINUTES OF THE GRADUATE COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 North Barton Ave, M/S ML 34

Fresno, California 93740-8014

Office of the Academic Senate ​​​​ Ext. 278-2743​​​​​​​

April 3, 2018

Members Present: M. Wilson (Chair), J. Marshall, K. Capehart, S. Church, M. Lopez, N. Mahalik, S. Tracz, D. Walker, N. Wang

Members Excused: none

Guests: S. Le, A. Becton

Chair Wilson called the meeting to order at 2:05 p.m. in TA 117

1. Minutes: MSC to approve the Minutes of March 13, 2018
2. Agenda: MSC to approve the agenda
3. Communications and Announcements
	1. Elevation of Speech Pathology to independent program approved by Academic Senate and Provost and President. Dean Marshall to follow up regarding process for Chancellor’s approval.
	2. Qualtrics survey sent out Monday 4-2-18 to all Graduate Coordinators regarding Graduate Culture at Fresno State.
	3. Graduate Student Faculty Mixer May 3, 2018 at 4pm in the Jordan Research Center:
		* 1. Mixer recognizes outstanding students and thesis projects.
			2. Outstanding Thesis and Projects and Ambassador names must be forwarded by 4-20-18.
	4. Chair Wilson will follow up with Mary Kelly to determine the status of upcoming reviews.
4. Visit by Program Review of M.S. in Clinical Rehabilitation and Mental Health Counseling

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| DISCUSSION ITEMS | RESPONSE |
| * Time to completion:
	+ Is there a completion roadmap?
* How many hours are involved in the required practicum and internships? How do these hours factor into the feasibility of timely completion?
* Licensure:
	+ Why are courses required for licensure not part of the required core?
	+ What subset of students would not be interested in completing license requirements? And, why?
* Assessment: - What is the status of the review and revision of the SOAP
* Placement:
	+ What percentage of graduates get hired in related fields prior to or immediately upon graduation?
	+ Where are graduates employed?
* Overall relationship to other programs in Counseling:
* Unmet standards:
	+ Actions taken to improve in areas identified as not meeting accreditation standards?
 | Program statistics given by AB:* Total current students in program-118
* Graduation rate (OIE)-88%
* Current applicants (deadline June)-25

>97% within 3 years (data from OIE)YES-hardcopy roadmap provided by Dr. BectonCertified Rehab Counselor (CRC): 600 hours practicum (280 direct services) 3000 hours for state licensure.* Students encouraged to finish coursework before beginning internship (76% come in with employment).
* Many students do not want state licensure, program designed to meet varying career paths.
* Students who wish to work in private practice do not seek licensure.
* Internships generate faculty load.
* SOAP will be revised concurrently with MFCC program

Pursuing a joint self-study with MFCC for CACREP accreditation in order to align self-study cycles (more cost effective). Due June 2018.* Students encouraged to finish coursework before beginning internship (76% come in to program with employment).
* Multiple employment opportunities, private clinics, rehabilitation programs, city/county/government agencies. Vocational rehabilitation (all states), LPCC inpatient/outpatient therapy settings.
* Much departmental culture building (supported by Chair Le), for example, foundational curriculum-all counseling students take same courses; faculty collaborate with rehab and on core courses. Chair Le emphasizes a culture that embraces all counselors as needed and special with equal importance. Workshops provided for training.
* Interim report resubmitted with omitted course (syllabus attached).
* Site and employer surveys used for assessments (36 completed site satisfaction surveys received).
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* UGC Discussion after visit:
	+ Strengths:
		- Dedication and work ethic of current faculty.
		- Support of Chair Le of faculty and program.
		- Alignment with national standards
		- Incorporation of student needs into program (many career path options, good class options even though most after 4pm)
		- Nationally ranked graduate program
		- Varied and multiple employment options
		- Improving trends in number of student applicants, number of students currently enrolled and graduation rates.
	+ Weakness:
		- Faculty to student ratio is half of the national recommendation (this could adversely affect accreditation); recommended 25:1, current 50:1),
		- SOAP revision with special attention to ‘closing the loop section’.
	+ Vote (unanimous): **Exemplary**-Nationally ranked program with upward numbers (trends), improving graduation rates, good job prospects
1. MSC to adjourn at 3:01 p.m.

The next scheduled meeting of the University Graduate Committee is Tuesday, April 25, 2018 at 2:00 p.m. in TA 117.

1. Approval of the April 3rd, 2018 minutes.

2. Approval of the Agenda

3. Communications and Announcements

4. Reappointment of Qin Fan to the Graduate Curriculum Subcommittee

5. Preparation of questions for the Communicative Disorders Program Review

6. Nominations for UGC Chair for 2018-2019