# MINUTES OF THE PERSONNEL COMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5241 N. Maple, M/S TA 43

# Fresno, California 93740-8027

# Office of the Academic Senate

# Ext. 8-2743

October 4, 2012

Members Present: M. Caldwell, V. Hernandez, N.P. Mahalik, A. Radford, M. Rawat (Chair)

Member Absent: Yoshiko Takahashi, A. Cowgill

Visitor:

The meeting was called to order by Chair Rawat at 8:10 A.M. in Thomas #117.

1. Minutes. MSC to approve the Minutes of September 20, 2012.

2. Agenda. MSC to approve the Agenda as amended:

Addition of APM 320

3. Communications and Announcements

1. There will be no meeting on October 25th.
2. A memo was sent to Provost Covino addressing the email by Scott Moore regarding the administration of student ratings in Continuing and Global Education courses.
3. The Senate amended APM 399 (Policy on Emerita and Emeritus Status Amendment) so that exceptional Associate Professors would qualify for Emerita/Emeritus Status.

d. Personnel Committee will have to revise APM 306 and APM 361 (Policy on Sabbatical Leaves) to reflect changes in the evaluation process of instructors specified by the new Collective Bargaining Agreement (CBA).

4. APM 320

 An email with suggested amendments to APM 320 (Policy on Administrative Appointments) was received from the Senate Executive Committee. APM 320 was reviewed and the amended policy was sent back to the Executive Committee.

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5. APM 361

APM 361 was reviewed in light of the new CBA. The parental leave portion of APM 361 was amended. Michael Caldwell will contact Juanita Aguilar regarding parental leaves to provide insight into current process and procedure regarding parental leaves.

6. APM 306

 Review postponed.

Adjourned at 10:00 A.M.