MINUTES OF THE PERSONNEL COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 North Barton Avenue, MS#UL34

Fresno, CA 93740-8014

Office of the Academic Senate

Ext. 8-2743

# September 21 2023

Members Present: Hopson-Walker, Nguyen, Low, Sahatjian, Schmidtke, Vitali

Absent: ASI rep (not yet assigned)

Excused: Rivera

**Meeting called to order by Chair D Low at 9:07.**

1. Minutes – MSC to approve minutes of 9/14/23.
	1. Hopson-Walker moves, Vitali seconds, motion carries.
2. Agenda – MSC to approve agenda of 9/21/23.
	1. Vitali moves, Nguyen seconds, motion
3. Communications and Announcements
	1. Personnel-related policy revisions on the Senate’s docket: APM 301, 327, 399, 328, 323, and 338.
	2. D Low sent a memo to Exec Committee expressing Personnel’s non-objection to CSB bylaw revisions.
	3. D Donnelly-Hermosillo was elected chair of the Student Ratings Subcommittee (of Personnel) for AY 2023-24.
	4. Notes from Senate meeting on 9/18/23:
		1. Senate continued 1st reading of APM 301.
4. New Business
	1. APM 311: Policy on Teaching Associates
		1. Sent to Personnel by University Graduate Committee
		2. Tuition waiver eligibility
		3. Committee discusses. D Low to reach out to International Office and Financial Aid for their input.
	2. APM 325/327 **–** incorrect footnotes referring to wrong section of CBA.
	3. Civil Rights mediation
		1. Faculty responsibilities re: service-learning partner agencies and disclosure of SSD information.
5. Continuing Business
	1. APM 622 – Acceptable Use of Technology Resources
		1. Committee discusses areas of policy that fall under Personnel’s purview.
		2. Committee will play a consultative role with university counsel taking the lead.
	2. New Faculty Orientation
		1. Committee plans to discuss updated protocols for 2024 hires.
	3. APM 355 – Policy on Assigned Time for Exceptional Service
		1. Committee addresses redlined version sent by Senate Exec.
		2. Committee will discuss in depth.
6. Motion to adjourn at 10:32. Motion carries.