MEMORANDUM

TO: Thomas Holyoke, Chair, Academic Senate

FROM: David Low, Chair, University Personnel Committee

DATE: September 24, 2020

RE: APM 320 – Policy on the Composition of Search Committees for Designated   
 Administrative Positions

At its meeting on September 17, 2020, the University Personnel Committee voted to undertake revisions requested by the Provost to APM 320: Policy on the Composition of Search Committees for Designated Administrative Positions. At its meeting on September 20, we voted to approve the revisions and submit them to the Academic Senate.

The policy has been amended in the following two areas:

1. The committee aligned the language between VI.A.4 and VI.D.1.b to clarify that tenure-track faculty may participate in electing the full professors who will serve on the Dean search committee.
2. The committee amended VI.D.1 and VI.D.2 to include the School/College’s and Library’s development director as a member of the Dean search committee.

Enclosed are tracked changes to APM 320 for the Academic Senate’s review.

Respectfully submitted,

D. Low

CC: Saúl Jiménez-Sandoval, Provost

Marsha Baum, Associate Vice President for Faculty Affairs