MINUTES OF THE GENERAL EDUCATION COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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October 19, 2018

Chair James called the meeting to order in HML 4115 Haak Conferernce room.

1. Approval of Agenda

2. Approval of Minutes

3. Communications and Announcements

a. HON 21 (Chadley)

b. HON 20 (Tabled to November 16)

c. GE Course Proposal Forms (Spee, Erica, Chris)

d. EO1100 Executive Senate Meeting:

* APM 215 GE Writing requirements
* EO1100 Changes reflected in catalog

e. GE and “W” courses

4. Old Business

a. MUSIC-4A; 161A; 161B

b. CI 152 Adolescent Learning and Development (Kathy/ Chadley)

5. New Business

6. Adjournment

Attending:

|  |  |  |
| --- | --- | --- |
| **Member** | **College** |  |
| David Kinnunen | CHH | X |
| Chadley James | CSS | X |
| Spee Kosloff | CSM | X |
| Christina Luna | KSOEHD | X |
| Steven Payne | CSM | X |
| Devendra Sharma | CAH | X |
| Yushin Ahn | LCE | X |
| Lynn Williams | JCA |  |
| Kathy Dunbar | Student Affairs | X |
| Xuanning Fu | Undergrad Studies | X |
| Melissa Jordine, Guest | University assessment | X |
| Erica Lassen, Guest | Articulation | X |
| Chris Beck | ASI Student Rep | X |

Approval of the agenda was unanimous. Approval of the minutes from the last meeting was unanimous.

Honors 21, Chadely sent out the list of required revisions and they acknowledged receiving it but have not made the revision yet. Chadley invited Saeed Attar and Douglas Fraleigh to attend the meeting and to discuss the syllabus and the committee concerns about Honors 20. Chadley will send them the required revision in advance so they can review them and prepare to address concerns when they attend the meeting. They could not attend this meeting or the next meeting but will come to the first meeting that they can attend.

Spee and Erica will review the evaluation forms and revise the GE course proposal evaluation rubrics - possibly use google forms, google docs, and google classroom - in order to: make the review criteria as specific, meaningful, and efficient a process as possible; ensure contents of the rubric match to APM 215 criteria and policies; ensure GE writing requirements are included and considered when reviewing proposals. Erica and Spee will draft a rubrics and criteria to present to the GE Committee, and there will continue to be two reviewers. One possibility is to have reviewers fill out google document and then have Chair make a copy and send to department; could have distinct field for private comments to GE committee. Could auto-generate forms to complete for each proposal. Spee will pick one or two specific areas and mock up a rubric to bring to the committee.

Chadley and Melissa were invited to the GE Senate Executive Committee to discuss revisions to APM 215 and there were not really any concerns about the deletions. However, the committee noted that the writing requirement was not included within APM 215. Melissa added in the writing requirement with the assistance of Jayne and this document is posted in the GE google drive. The revised APM 215 was approved by a unanimous vote and will go back to the GE Senate Executive Committee and then the full Senate.

Executive Committee and Loretta communicated that A3 critical thinking courses are difficult with large numbers of students and thus it would appreciate the GE committee discussing and recommending that A3 courses be designated as C4 (25 students) instead of C2 (40 students). Chadley will talk to Dr. Fu about this issue since he only discussed GE W courses with Dr. Fu.

Chadley has been in touch and provided information on the courses to Chadley but has not made changes to syllabus yet but hopefully will do so before the next meeting and the committee could discuss Music 4A, 161A, and 161B.

CI 152, Kathy indicated that she did not see how it fit the learning outcomes for ID. There is a statement that it meets the writing requirements but no real descriptions of the assignments so it is difficult to determine if it really meets the writing requirements. The readings are only indicated by title and no other information and some but not all policy statements are included. The learning outcomes are not clearly listed and there is no mention of the GE Program ePortfolio which must be designated. Chadley will communicate revisions to the department who needs to revise the syllabus and make sure it meets the learning outcomes for ID, describe the writing assignments in more details, more clearly state learning outcomes, and list all university policies on the syllabus. This proposal is problematic so will come back to the entire committee.

Chadley will check to see if GE Committee or any other body has ever looked at GE courses and whether they should be given credit. Jean Miller is the Chair of the Petitions Committee and this committee has been reviewing and deciding whether or not it is given credit. Committee reviews petitions about grade protest, catalogue year, transfer courses, W requirement etc. Erica suggest that the GE committee or a subgroup of this committee might review these petitions instead and decide if students will get credit.