Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

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February 6, 2019

Members Present: Steven Hart (Chair), Balaji Sethuramasamyraja, Corey Whitehead, Hwan Youn, Qin Fan, Fayzul Pasha, Jim Marshall (Ex-officio)

Members Excused: Hollianne Marshall, Kammi Sayaseng

Members Absent:

Guests:

Meeting began at 10:03 AM in Thomas 117.

1. Approval of the Minutes of 1/30/19- MSC Approve
2. Approval of the Agenda- MSC Approve
3. Communications and Announcements
	1. Committee reviewed syllabus analysis guide provided by Dr. Hart. Suggestions were made to investigate process for making the guide available for faculty to assist in preparing syllabi.
	2. Discussion was made on identifying processes/procedures for sharing tool with school level curriculum committees to facilitate the review process
4. Old Business
	1. Item #18 Graduate Course Change Request - PHTH 555S - Revised Syllabus
		1. MSC to approve pending revisions to Dr. Marshall
			1. Required changes
				1. Pp.6-7 grading scheme needs to be corrected. Percentages do not match points
				2. P. 6 and Appendix A should align
			2. Suggestions
				1. Check for same issues on PHTH 554S/556S
5. New Business- Tabled for next meeting
	1. Item #20 New Graduate Course Request - AT 202 Hwan/Steve
	2. Item #21 New Graduate Course Request - AT 204 Hwan/Steve
	3. Item #22 New Graduate Course Request - AT 212 Holli/Fayzul
	4. Item #23 New Graduate Course Request - AT 216 Holli/Fayzul
	5. Item #24 New Graduate Course Request - AT 222 Qin/Balaji
	6. Item #25 New Graduate Course Request - AT 224 Qin/Balaji
	7. Item #26 New Graduate Course Request - AT 226 Corey/Kammi
	8. Item #27 New Graduate Course Request - AT 228 Corey/Kammi

Meeting adjourned at 10:57 AM.