Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

**March 10, 2022: 1:00 p.m. – 2:00 p.m. (Virtual Meeting by Zoom)**

Members Present: Steven Hart, Qin Fan, Arun Nambiar, Kammi Sayaseng, Hollianne Marshall, Fayzul Pasha (Chair)

Members Excused: Joy Goto (Ex-officio)

Members Absent: J. Ashley Foster, Hubert Muchalski

Guests:

1. Call to Order

Meeting called to order at **1:00 PM**.

1. Approval of the meeting Minutes of 03/03/2022 - **MSC- Approved**
2. Approval of the Agenda - **MSC- Approved**
3. Communications and Announcements
4. Old Business
5. New Business
	1. Item #45 - Process ID 6108170 - Graduate Course Deactivation Request - AT 204 - **MSC- Approved**
	2. Item #46 - Process ID 6108176 - New Graduate Course Request - AT 214 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		2. Please add an example with a hypothetical scenario (with some percentages) to make the language in “Grading of Written Exams” and “Grading of Practical Exam” more clear to the students on how to calculate a final grade in case a student retakes an exam, as the committee finds the language a bit confusing.

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #47 - Process ID 6108898 - Graduate Course Revision Request - AT 222 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		2. Please revise the number of anatomy exam on page 3 of the syllabus
		3. Please be specific on reading assignment and exam in the tentative course schedule (third empty column)
		4. Please add an example with a hypothetical scenario (with some percentages) to make the language in “Grading of Written Exams” and “Grading of Practical Exam” more clear to the students on how to calculate a final grade in case a student retakes an exam, as the committee finds the language a bit confusing.

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #48 - Catalog Statement Revision Request - Kinesiology **– Tabled**
		1. In addition to the marked-up copy, please add a clean copy of the catalog to the proposal
		2. Please include all the pages of the catalog including Courses By Subject that are under revision in the catalog statement both in the marked-up and clean copies
		3. Committee would like to review all the course proposals for this program first before reviewing this catalog proposal
	2. Item #49 - Catalog Statement Revision Request - Physical Therapy **– Tabled**
		1. In addition to the marked-up copy, please add a clean copy of the catalog to the proposal
		2. Please include all the pages of the catalog including Courses By Subject that are under revision in the catalog statement both in the marked-up and clean copies
		3. Committee would like to review all the course proposals for this program first before reviewing this catalog proposal
	3. Item #50 - Process ID 6096153 - Catalog Statement Revision Request - Speech-Language Pathology **– MSC- Approved**
	4. Item #51 - Process ID 6108173 - Graduate Course Revision Request - AT 212 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		2. Please add an example with a hypothetical scenario (with some percentages) to make the language in “Grading of Written Exams” and “Grading of Practical Exam” more clear to the students on how to calculate a final grade in case a student retakes an exam, as the committee finds the language a bit confusing.

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #52 - Process ID 6119472 - Graduate Course Revision Request - AT 234 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please add an example with a hypothetical scenario (with some percentages) to make the language in “Grading of Written Exams” and “Grading of Practical Exam” more clear to the students on how to calculate a final grade in case a student retakes an exam, as the committee finds the language a bit confusing.

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #53 - Process ID 6119498 - Graduate Course Revision Request - AT 296 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as Canvas link in this case to access all the required course books/materials

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
1. Adjournment

Meeting adjourned at 1:40 PM

Minutes respectfully submitted by Dr. Fayzul Pasha