Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

**November 18, 2020: 10:00 a.m. – 11:00 a.m. (Virtual Meeting by Zoom)**

Members Present: Hollianne Marshall, J. Ashley Foster, Hubert Muchalski, Steven Hart, Fayzul Pasha (Chair), Jim Marshall (Ex-officio)

Members Excused: Kammi Sayaseng, Arun Nambiar

Members Absent: Qin Fan

Guests:

1. Call to Order

Meeting called to order at **10:05 AM**.

1. Approval of the meeting Minutes of 09/30/2020 - **MSC- Approved**
2. Approval of the Agenda - **MSC- Approved**
3. Communications and Announcements
4. Old Business
	1. Item #63 - Graduate Course Change Request - CSDS 230 – Communicative Sciences and Deaf Studies (**Tabled - notified**)
	2. Item #64 - New Graduate Course - Request CSDS 231 – Communicative Sciences and Deaf Studies (**Tabled - notified**)
	3. Item #65 - New Graduate Course Request - CSDS 232 – Communicative Sciences and Deaf Studies (**Tabled - notified**)
5. New Business
	1. Item #2 - Graduate Course Change Request - ME 216 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Late Work Policy and Attendance – please follow APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy
		2. Prerequisite in the syllabus and justification does not match. Please update syllabus

***Friendly***

* + 1. Please use greater than or less than sign for your grading scale
		2. Please add the latest hyperlinks to reflect current version of the university policy
		3. Please rewrite the course description not just to list the topics covered in the course, which is also listed on page 4
		4. Please include an example or explain how to organize a HW and take the word neatness out.
	1. Item #3 - Catalog Statement Revision Request - Modern and Classical Languages and Literatures - **MSC- Approved**
	2. Item #4 - Graduate Course Change Request - CHEM 201- **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Late Work Policy and Attendance – please follow APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy
		2. Grading weight in the table does not match with the grade category description such as weights on final project and lab analysis worksheet

***Friendly***

* + 1. Please add the latest hyperlinks to reflect current version of the university policy
	1. Item #5 - Catalog Statement Revision Request – Chemistry - **MSC- Approved**
1. Adjournment

Meeting adjourned at 10:45 AM

Minutes respectfully submitted by Dr. Fayzul Pasha