August 24, 2012

**MEMORANDUM**

**TO:** Lynn Williams, Chair

 Academic Senate

**FROM:** Mamta Rawat, Chair

 Personnel Committee

**RE:** Potential changes to APM 322a (Guide to creating a departmental policy on assessment of teaching effectiveness)

This memorandum will serve to inform the Academic Senate that the new tentative Collective Bargaining Agreement (CBA), if ratified, will impact assessment of teaching effectiveness. In the new tentative CBA, **every class for every faculty member must be evaluated (Article 15)**. This requirement differs from APM 322a, which specifies the minimums required by APM 322 where “each faculty member shall have a minimum of two sections rated by students annually”. However, the new tentative CBA does allow for the campus president, after consideration of recommendations from the appropriate faculty committee, to override this change in Article 15.15. As the increase in the number of classes that must be evaluated will result in a substantial increase in faculty and staff workload, the Personnel Committee recommends that the Campus Senate retain the evaluation of a minimum of two sections annually that is specified in the current APM 322a.