

## Readmission Petition Cover Letter

Date:

Term:

Name:

Student ID:

Thank you for your reapplying to California State University, Fresno. Our records indicate that you were placed on academic disqualification the last semester you attended Fresno State. All returning students who left the university in disqualification status are reviewed by the Readmission Committee. Before we can proceed with the processing of your application, you must submit the following materials:

Student Readmission Petition

Formal Petition Letter (no more than 2 typed pages)

1. Write 1 or 2 paragraphs briefly describing the problems and factors that led to your disqualification.
2. **Important:** Describe steps taken to resolve these problems. Provide information that indicates how you are now ready to be academically successful.

**Submit official transcripts from all colleges and universities attended since your disqualification.** In order to process your file, transcripts for schools that you are currently attending should show fall 2017 grades and spring 2018 courses in progress.

You will be notified regarding the committee's decision and conditions for your reinstatement or reasons for denial to your Fresno State e-mail.

You can check your admission status and any pending items that are due at <http://my.fresnostate.edu>.  
If you have forgotten your password, please call our Help Desk at (559) 278-5000.

## Student Readmission Petition

**Submit this petition and supporting documents to: (Please type or print clearly)**

Mailing Address:  
Admissions Office  
5150 N. Maple Avenue M/S JA57  
Fresno, CA 93740-8026

**or**

Deliver to:  
Admissions at Window 1  
located in the North Lobby of  
Joyal Administration Building

Student ID:  Major:  Date:

Name:     
*Last* *First* *MI*

Current Address:

City:  State:  Zip Code:

e-mail:  Phone Number

**List institution(s) you have attended since your qualifications. An Official transcript must** be submitted before your petition will be reviewed.

	Name of Institution	Location (City/State)	Semester & Year
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Deadline: March 15, 2018**

You will be notified via e-mail of the committee's decision after March 15, 2018. Updates will also be posted on your Fresno State Student Center at <https://my.fresnostate.edu>.