



## Repeat Course Third Attempt Approval Form

5150 N Maple Avenue, M/S JA57, Fresno, CA 93740-8026

(559) 278-4743

Date: \_\_\_\_\_

Name: \_\_\_\_\_ ID Number: \_\_\_\_\_  
Last First M. I.

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Semester: \_\_\_\_\_ Year: \_\_\_\_\_

Course Name/Number: \_\_\_\_\_ Class Number (5 digit #): \_\_\_\_\_

### Department Checklist

*This section must be reviewed and approved by the student's major department office.*

Undergraduate students may not register to take a course more than two times unless the student **meets all** of the following conditions **OR** second attempt was completed spring 2020:

- have not exceeded 28 units of repeated coursework,
- received a grade of D, F, IC, or WU upon the second attempt of the course,
- this is not the Fourth or more attempt,
- the course to be repeated is a program requirement,
- the program they are pursuing requires a passing grade to fulfill a program requirement,
- there are no other courses in the catalog that can be used to fulfill the program requirement.

**OR**

- Second attempt was completed spring 2020. (Only Major Advisor signature recommended)

Note: Campuses may allow students to repeat a course taken in spring 2020 even if the student has already attempted the course twice (Temporary suspension of EO 1037 B.2.b.)

### Recommendations

Comments: \_\_\_\_\_

Approve

Deny

\_\_\_\_\_

Major Advisor Signature PRINT Last Name Date

Comments: \_\_\_\_\_

Approve

Deny

\_\_\_\_\_

Department Chair Signature PRINT Last Name Date

## Students

Please submit this form to:  
 Student Services Center, Joyal Administration Building,  
 North Lobby, by the last day to add a class.

**For Office Use Only**

Updated By: \_\_\_\_\_ Date: \_\_\_\_\_