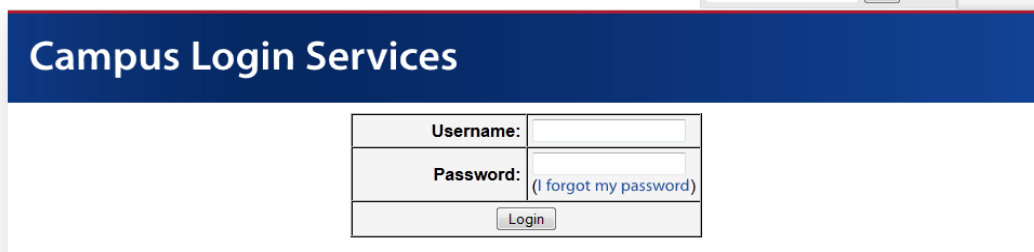


# Electronic Forms

(Forms previously stored in Informed Filler)

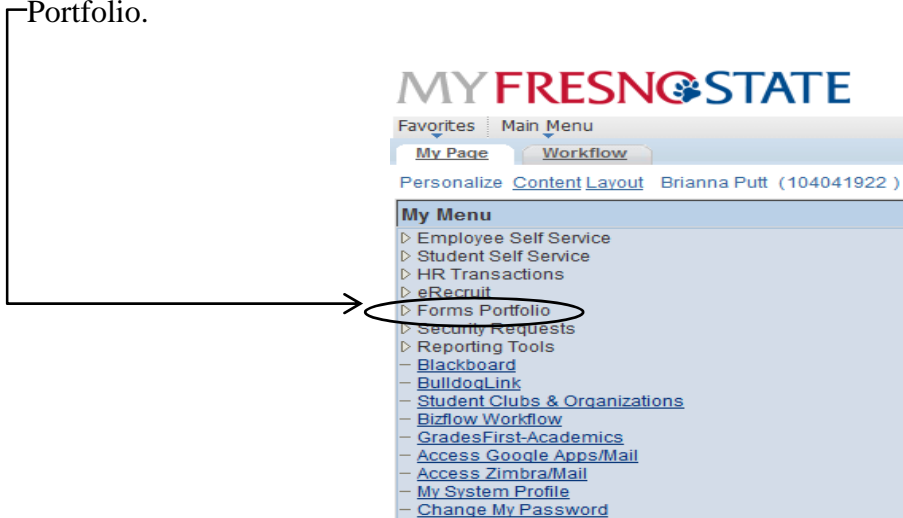
To access any Electronic Forms, you will need to first log into the My Fresno State portal.



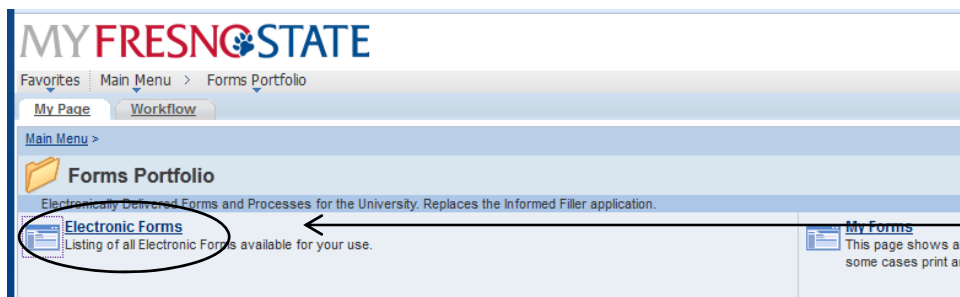
Campus Login Services

Username:	<input type="text"/>
Password:	<input type="password"/> (I forgot my password)
<input type="button" value="Login"/>	

Once you are signed in, you will find a link on the left panel of your screen that says Forms Portfolio.



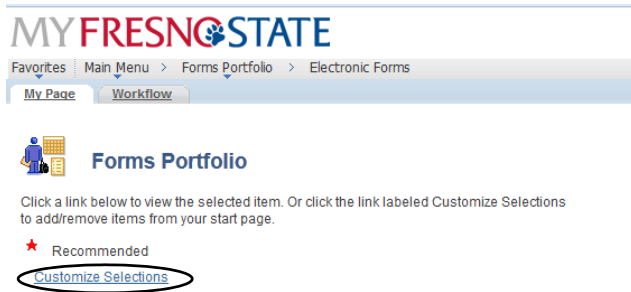
Click on this link and then select the Electronic Forms option on the following screen.



This link will take you to a list of all the available online forms. To open a particular form simply click on the name of the form and it will open in another tab. If you get a window stating “Pop ups are temporarily blocked...” click on “Allow Once”.

Human Resources				
<input checked="" type="checkbox"/>	★	<a href="#">Supervisor's Report of Work Injury/ Illness</a>	Electronic Form	This form is to be completed when an employee reports a work-related injury/illness to the University. This form must be completed within 24 hours after an injury/illness is reported. If medical treatment is required, your urgent attention to this matter is requested. Thank you. <a href="#">Details...</a>
University				
<input checked="" type="checkbox"/>	★	<a href="#">Alcohol Use Application</a>	Electronic Form	Application for Use of Alcoholic Beverages On Campus. <a href="#">Details...</a>
<input checked="" type="checkbox"/>	★	<a href="#">CGE Extension Course Proposal</a>	PDF Form	Extension courses can be offered for academic credit and/or for non-credit. This form is used for single standalone courses not normally part of a certificate or degree program, including workshops & seminars. <a href="#">Details...</a>
<input checked="" type="checkbox"/>	★	<a href="#">CGE Intercession Course</a>	PDF Form	Winter & May/June Intercession courses are offered between regular semesters (Fall & Spring). Faculty members who wish to teach an Intercession course are requested to contact their department chair to discuss department needs <a href="#">Details...</a>
<input checked="" type="checkbox"/>	★	<a href="#">CGE Special Session Course</a>	PDF Form	Special Session programs are comprised of several courses or an entire degree and/or certificate program. Single, standalone courses, are not typically part of Special Session <a href="#">Details...</a>
<input checked="" type="checkbox"/>	★	<a href="#">CGE Summer Session Course</a>	PDF Form	Summer Session (Summer Semester) courses occur during a nine-week period in June through August. Faculty members who wish to teach a Summer Session course are requested to contact their department chair to discuss department needs <a href="#">Details...</a>
<input checked="" type="checkbox"/>	★	<a href="#">Driving Authorization</a>	Electronic Form	Authorization to drive on State Business <a href="#">Details...</a>
<input checked="" type="checkbox"/>	★	<a href="#">Shipping Forms</a>	Formatted Report	The Shipping Service Request is used to print the shipping labels for FedEx, UPS, and OnTrac shipping services using ground, air or international methods. <a href="#">Details...</a>
<input checked="" type="checkbox"/>	★	<a href="#">Undergraduate Curriculum Proposal</a>	Electronic Form	Form for requesting changes to Undergraduate Programs and Courses. Form is used to request new Programs and Courses, changes to existing Programs and Courses, and removal of existing courses. (See detail link for specific instructions on the Academics website.) <a href="#">Details...</a>

If you do not see the link for the desired form, click on the Customize Selection link located at the top and bottom of the Electronic Forms page. Next click on Check All and then click Save. At this point you should be able to see the form.



Fill out the information on each tab. When you are ready to go to the next tab, click on the next button in the bottom left corner

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[Need Help with this form? Click Here](#)

### Gift-in-Kind Acceptance Form

1 Contact Info 2 Gift Details 3 Done

**We need some information on you and the donor:**

**Your Information:**

Prepared By:

Phone:  Email:  Mail Stop:

**Donor Information:**

Donor(s) Name:

Address:

City, State and ZipCode:  Phone:

[Next](#)

If at any point you would like to go back to a previous tab, just click on the tab you want to return to at the top of the form.

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[Need Help with this form? Click Here](#)

### Gift-in-Kind Acceptance Form

1 Contact Info 2 Gift Details 3 Done

**We need some information about the gift:**

Date Gift Received:

Gifted to:  Other Desc:

College/School:  Department:

Description of Gift:

After you are finished filling out the form click on the “I have completed this form. Save and let me print” button on the last tab.



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[Need Help with this form? Click Here](#)

## Gift-in-Kind Acceptance Form

1 Contact Info 2 Gift Details 4 Done

To complete or save this form, please choose from the selection below:

I have completed this form. Save and let me print.