Purchasing Technology? Involve your IT Liaison

The College and Divisional Support Committee in coordination with Deans have decided to adopt best practices for purchasing technology in order to realize the best value for computer purchases and support for end-users. It was agreed that all technology purchases must be made in consultation with your IT Liaison. By purchasing from the list of standard equipment your college will receive better pricing, fastest support and higher reliability. The IT Liaison will advise you with the appropriate solution to your technology needs. Click here for the campus IT Liaisons.

Benefits of Standard Configuration

- Saves your department, college and the campus money.
- Fastest processing on purchases from the standard list when approved by IT Liaison.
- Improves your computing reliability because purchasing from the standard list gives you a premium grade computer.
- Discounted pricing is kept up-to-date throughout the year.
- Warranty – at least 3 years is included.
- CSU/UC standard configurations with Dell allows our campus to receive a great discount.
- Grant purchases can also use this process and receive the benefits.
- Computer technicians on campus are Dell certified and can help to make repairs quicker, which results in less down time.

As we work together to move towards standard configurations for hardware purchases, we will be reducing costs and increasing the savings for our colleges. We can increase our staff’s capacity to provide valuable support to end-users if we manage the overall demand for desktop support services and lower the cost to support each computer.

Standard Configurations - Tablets

Below are the baseline tablets for Fresno State, please consult your IT Liaison for a quote.

- Microsoft Surface Pro 7
- Microsoft Complete extended service agreement 2 additional years.
- iPad Pro 11”
- AppleCare
### Standard Configurations – Desktops - Laptops

<table>
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<th>Model</th>
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| **Dell OptiPlex 5060** | • Intel Core™ i5-8500  
• 8 GB memory  
• 256GB Solid State Drive  
• Dell UltraSharp 24 Monitor  
• 3 Year warranty - keep hard drive. |
| **27-inch iMac**       | • 2.3GHz dual-core 7th-generation Intel Core i5 processor  
• 8GB 2400MHz DDR4  
• 1TB Fusion Drive  
• AppleCare Protection Plan. |
| **Microsoft Surface Book 2** | • Surface Book 2 - 13.5" Display / 256GB / Intel Core i7  
• Surface Connect Docking Station  
• USB-C to HDMI adapter; USB-C to VGA adapter |
| **Dell Latitude 7400** | • Intel® Core™ i5-8365U  
• 8GB memory  
• 256GB Solid State Drive  
• USB-C to VGA adapter  
• If needed for an external monitor Dell UltraSharp 24”  
• 3 Year warranty - keep hard drive. |
| **MacBook Pro 13”**    | • 7th Gen Intel Core i5 Processor 3.9GHz  
• 8GB LPDDR3 SDRAM at 2133MHz  
• 256GB Solid State Drive  
• USB-C Digital Multiport adapter; USB-C VGA Multiport adapter; USB-C to RJ45 adapter  
• AppleCare Protection Plan  
• If needed for an external monitor Dell UltraSharp 24” |
Technology Services encourages departments to use a networked Ray Morgan copier.

Click here for Fresno State Procurement process for obtaining a Ray Morgan Copier.

If copier does not work for you please consult your IT Liaison. Below are campus printer standards.

Monochrome Printer  
HP LaserJet Pro M404dn

Color Printer  
HP Color LaserJet Pro M454dn

Standard Configurations – External – Flash Drives

- None

Since external drives and flash drives are easily lost or stolen it is not recommended to store University data on them. Technology Services recommends that you do not store confidential information locally on your device or external device. If unencrypted confidential information is stored on your phones, tablet, external hard drive or a USB drive for example and the device is stolen then the data will be considered compromised.

E-mail is not secure and should not be used to transfer confidential or restricted information. If there is a reason why you have to use an external drive please work with your IT Liaison to make sure it is done securely.

Policy information regarding restricted and confidential information can be found at:  
http://fresnostate.edu/technology/security/policies

Summary of Storage Locations for University Data.
- Google Drive - Only Category 3 - unrestricted data.
- Fresno State Box - Only Category 2 - restricted data and Category 3 - unrestricted data.
- Campus network share - Category 1 Confidential data, Category 2 - restricted data and Category 3 - unrestricted data.