[BRACKETS INCLUDE SUGGESTED INFORMATION THAT MAY BE INCREASED]

**DEPARTMENT OF FORESTRY**

**POLICY ON ASSESSMENT OF TEACHING EFFECTIVENESS**

APM 322 is the official policy on the Assessment of Teaching Effectiveness. This Departmental policy is designed to further define requirements at the Departmental level as specified in APM 322.

**STUDENT RATINGS OF INSTRUCTION**

Each faculty member shall have a minimum of **[two sections]** rated by students annually.

While the IDEA Short Form will be the standard paper instrument for the campus, faculty may elect to use either the Diagnostic Form or Online version.

Student ratings of instruction shall be assessed to identify patterns and trends of teaching performance and effectiveness. It is expected that the faculty member shall meet or exceed the department standard **[X out of 5.0]** using adjusted or unadjusted scores, whichever are higher, on a regular basis; however, it is more important to evaluate on the basis of multi-year trends rather than focusing on a single course or narrow time frame.

**PEER EVALUATIONS**

1. Frequency

a. For part-time temporary faculty, the first time a course is taught by the instructor and, thereafter, at least **[one section every other year of employment]** regardless of a break in service.

b. For full-time temporary faculty, **[two sections each semester for the first year and two sections each academic year thereafter]**.

c. For probationary faculty, **[two sections (to include as many different courses as possible) every semester]**.

d. For tenured faculty, **[one section each academic year]** on a rotating basis such that during a five year period the maximum number of different courses is evaluated.

2. Faculty will use the attached Departmentally approved form to evaluate Course Content, Instructional Design, Instructional Delivery and Assessment methods.

**OVERALL**

The Department will follow the guidelines in APM 325, APM 327 and APM 328 when electing committees selected to prepare the overall evaluation of teaching.

**APPROVAL PROCESS**

Departmental policies will be submitted to the appropriate School/College Dean and to the Provost for review and approval.

Last Updated: Enter Date