MINUTES OF THE SERVICE-LEARNING SUBCOMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave, M/S ML34

Fresno, California 93740-8014

Office of the Academic Senate Phone: (559) 278-2743

December 7, 2018

Present: Sharlet Rafacz, Zhanna Bagdasarov, Ana Soltero Lopez, Steve Hart, Wei Wu, Aimee Rickman, Marcus Shaw, Chris Fiorentino, Xuanning Fu

Absent: Mercedes Rosales, Nicole Smith, Nancy VanLeuven, Erika Canstañon

The meeting was called to order at 1:37 pm by Zhanna Bagdasarov.

It was moved, seconded and carried (MSC) to approve the meeting agenda.

MSC to approve the minutes from the November 2, 2018 meeting, with a slight grammatical change.

The working group’s (Wu, Fu, Rickman, & Lopez) discussed their review and recommendations regarding the proposed AT 296S and AT 297S courses. There were a number of required and recommended changes that were cited by the working group in their report. Chris agreed to share all of those with the faculty member who developed the two course proposals. Once revised, each course syllabus will be reviewed by a separate working group, with those evaluations brought back to the full committee for discussion and recommendations.

Chris shared that Dr. Eric Person (Chemistry) indicated that he will not be able to fully consider and/or implement changes to the syllabus based on the 5-year review of CHEM 106S until after the end of the fall semester. Chris will follow-up with Dr. Person right after January 2nd.

Spring 2019 meeting dates have been set. All of the following will take place from 1:30-2:30pm in Thomas 117.

Friday, February 8th

Friday, March 1st

Friday, March 29th

Friday, May 3rd

The meeting was officially adjourned at 2:09 pm.

Minutes respectfully submitted by Chris Fiorentino on January 3, 2019.