Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

**December 11, 2019: 10:00 a.m. – 11:00 a.m. (Virtual Meeting)**

Members Present: Hollianne Marshall, Hubert Muchalski, Steven Hart, Corey Whitehead, Qin Fan, Kammi Sayaseng, Fayzul Pasha (Chair),

Members Excused: Jim Marshall (Ex-officio), Balaji Sethuramasamyraja

Members Absent:

Guests:

1. Call to Order

Meeting called to order at **10:00 AM**.

1. Approval of the Last Minutes of 12/04/19 - **MSC- Approved**
2. Approval of the Agenda - **MSC- Approved**
3. Communications and Announcements
4. Old Business
5. New Business
   1. Item # 26 - Proposal to Change Mode of Instruction to Online - PH 223 - **MSC- Approved Pending Revisions submitted to Graduate Studies**
      1. Consistency in assignment submission due time 11:59 pm (different places in the syllabus) vs 5:00 pm (fist column heading in the table)
      2. Please replace “understand” with an actionable verb for SLO (second bullet point on page 3)
      3. Please list APM policy on late work and make up work in the syllabus
      4. Please identify and clarify major assignments in the table (with tentative dates)
      5. Suggested revision: adjust grading scale using less/greater than equal representation (e.g., A ≥ 90 etc.)
6. Adjournment

Meeting adjourned at 10:40 AM