# MINUTES OF THE WRITING COMPETENCY SUBCOMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5200 North Barton, M/S UL 34

# Fresno, California 93740-8014

# Office of the Academic Senate

# Ext. 8-2743

# March 29, 2023

# 

# Zoom:<https://fresnostate.zoom.us/j/2984108197>

# Attending: Sarah McDaniel, Jacquelin Curry, María Dolores Morillo, Kate Kafonek, J. Wahleithner

# Missing: J. Krichevsky

# Agenda:

# Welcome

# [Approval of minutes from March 3, 2023](https://docs.google.com/document/d/19P7FvHLQv0SAwUhre9wh9Hr2pQ4CQ95ZUpyQ5OuBcPk/edit?usp=sharing)

* + - Moved: Jacqui
    - Second: María Dolores
  + Approval of Agenda
    - Moved: Jacqui
    - Second: Kate
* Review [BIOL 118W](https://drive.google.com/drive/folders/1TzxN633oD0AMW9--vQxXLffuJtUdKUfL?usp=sharing)
  + Questions regarding worksheets
    - What are they?
    - What is the connection between completing the worksheets and fulfilling the W requirements?
    - Would like further clarification
  + Policy Brief
    - Will students have the opportunity to analyze actual policy briefs?

Jacqui: Moves to provisionally approve syllabus with inclusion of specificity

regarding worksheets and inclusion of models of policy briefs

Sarah seconded

All approved

* Examining the W-Committee’s Impact on Students
  + Examine Tableau dashboard created by Cory Cowan
    - Is it possible to share course-specific data with instructors who are taking over teaching a W course
      * What resources are faculty provided when teaching a W course?
* How do we support faculty who are teaching W courses?
  + Canvas shell?
    - work with Jenny to create
  + Suggest to attend one of Jenny’s workshops
  + Reach out to W-course faculty each semester
    - At beginning to connect with resources
    - Midway through to check in
  + What would be included in Canvas shell?
    - Place to ask questions
    - W-Course requirements
    - Jenny’s workshop schedule
    - Assessment resources
    - Plagiarism tutorial (Amanda)
    - Statement on Turnitin
* ChatGPT:
  + [Create a document](https://docs.google.com/document/d/1AO4cB0ZYUsjERAD9MidphzpWKRVlGjS90EESIMDXqNE/edit?usp=sharing) that
    - Pulls together existing campus resources on ChatGPT
      * [Resources](https://docs.google.com/document/d/1VaI_EER86E5J8RYfTv9mbgJjqmeiTEOXPi1jrHIEXPo/edit?usp=sharing)
      * Kremen Technology Committee
    - Provides suggestions for how to approach use of ChatGPT in courses
  + Jacqui: Potential concern to be aware of is instructors who use ChatGPT to grade
  + Undergraduate Curriculum also doing work with
    - Juliet will reach out to Keith

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* Ongoing Work
  + [Committee Statement of Recommended Use of Turnitin](https://docs.google.com/document/d/1hbBDxRm5Ifcln7DeW--Pij_kDLcIzE-RHOXE-_mU62I/edit?usp=sharing)
    - Updates from Undergraduate Curriculum Committee
    - Finalized version will be sent to
      * W-course instructors
      * Upper-division writing intensive course instructors
        + Reach out to Bernadette about locating that contact info
  + Review existing W-course syllabi
    - [Folder of uploaded syllabi](https://drive.google.com/drive/folders/1dpA9BPFidiRgJvCQE3FoclHI32AzR9oW?usp=sharing)
    - Next Steps
      * Select a course to begin review process
        + Use OIE to inform where begin analysis
  + Develop bank of resources for faculty across disciplines who are developing W courses and who are currently teaching W courses
    - Action: Reach out to faculty at other institutions for syllabi and resources, primarily from STEM writing courses
* Possible Future Work:
  + Grant opportunity for writing in STEM courses: <https://nsf.gov/awardsearch/showAward?AWD_ID=1545275>
  + Idea: Creating a writing center specifically for writing in Spanish

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* Announcements
* Adjourned at:

# Next Meeting: April 19, 11 am