Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

February 20, 2019

Members Present: Steven Hart (Chair), Hollianne Marshall, Corey Whitehead, Fayzul Pasha, Balaji Sethuramasamyraja

Members Excused: Kammi Sayaseng, Hwan Youn, Qin Fan, Jim Marshall (Ex-officio)

Members Absent:

Guests:

Meeting began at 10:05 AM in Thomas 117.

1. Approval of the Minutes of 2/13/19- MSC Approve
2. Approval of the Agenda- MSC Approve
3. Communications and Announcements
4. Old Business- T*he committee recommends that AT faculty also review the previous proposals (#20,#21,#22) for the suggested revisions identified below*
	1. Item #23 New Graduate Course Request - AT 216
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes
	2. Item #24 New Graduate Course Request - AT 222
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes
	3. Item #25 New Graduate Course Request - AT 224
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes
	4. Item #26 New Graduate Course Request - AT 226
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
			5. Clarify weighted percentages in grading table
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes
	5. Item #27 New Graduate Course Request - AT 228
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes
5. New Business
	1. Item #28 New Graduate Course Request - AT 232
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences; attendance is listed in table under participation points, but syllabus states that points will also be deducted from the final grade- this needs clarification
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
			5. Adjust the grading scheme and description of number of exams. Table does not match assignment description
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes
	2. Item #29 New Graduate Course Request - AT 234
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences; attendance is listed in table under participation points, but syllabus states that points will also be deducted from the final grade- this needs clarification
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
			5. Adjust the grading scheme and description of number of exams. Table does not match assignment description
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes
	3. Item #30 New Graduate Course Request - AT 238
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes
	4. Item #31 New Graduate Course Request - AT 242
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes
	5. Item #32 New Graduate Course Request - AT 244
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes
	6. Item #33 New Graduate Course Request - AT 248
		1. MSC Approve Pending Revisions to Dr. Marshall
		2. Required Revisions
			1. Revise use of Blackboard to either generic term of Learning Management System or Canvas
			2. Revise sentence 3 in “classroom behavior policy” for grammar/syntax/meaning
			3. Revise attendance policy to reflect APM 232; include link to APM 232; and clarify policy for multiple absences
			4. Clarify makeup exam policy; current language is not clear as to whether the makeup and original exam scores will be averaged or if on the original score will be counted
		3. Suggested Revisions
			1. Review “Cell Phone Policy”- this does not reflect the current university DISCOVERe initiative for mobile device usage to support student learning
			2. Course classification may need to be reviewed
			3. Identify Acronyms in Learning Outcomes

These items tabled until next meeting

* 1. Item #34 New Graduate Course Request - AT 251
	2. Item #35 New Graduate Course Request - AT 252

Meeting adjourned at 11:00 AM.