

MINUTES, ONLINE/BLENDED EDUCATION SUBCOMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 N. Barton Avenue, M/S ML 34  
Fresno, California 93740-8027  
Office of the Academic Senate Ext. 8-2743

September 1, 2021

Members Present: V. Van Vleck (Chair), S. Alteri, F. Cassel-Sharma, V. Keyser,  
J. Kwon, C. Luna, E. Vieira III, W. Wu ; B. Barrett, M.  
Bennett, B. Muscat.

Members Absent: M. Pirouz

Guest: K. Clement

**I. Call to Order:** Meeting called to order by Chair Van Vleck at 2:01 pm in Zoom Virtual Meeting.

**II. Approve/amend the Agenda:** No changes; M/ S/ C as distributed.

**III. Introductions new/returning members:**

Brief announcement from Bryan re: President's initiative for freshmen/new transfers to apply to CSU Success program. Four/two-year access to iPad w/keyboard. See Fresno State website under president/discovere/csusuccess.html.

**IV. Temporary recorder/scribe for this meeting:**

Christina Luna to "try-out" the role.

**V. Review of Online/Blended Education subcommittee charge:**

Keith: Expectation that APM206 Technology-mediated instruction ("parent" policy to OBE) and the subcommittee charge may/will be substantially changed in light of what has been learned during the pandemic.

Bernadette: Concern noted about adequate/timely communication with faculty to prepare for a successful, speedy online/blended course proposal. Advantages to proactive communication with the Academic Senate, School/College Curriculum committees, Department Chairs.

Questions re: process from new OBE members Florence and Everett. Discussion of practices since January 2021 and moving forward. Next opportunity for formal QLT2 “Reviewing with the QLT24 Instrument” training will occur in November—too delayed to be immediately helpful to OBE; alternately, arrange with Mary for a refresher/*ad hoc* training (see below IX.c.).

**VI. Review of shared OBE digital resources:**

Canvas course/shell. Shared Google Drive. APM206subcommittee RBA email account.

**VII. Proposed calendar for Fall 2021:**

Phase 1 (Sept 1, Sept 29) help prepare new members for QLT24 reviews, supplemental *ad hoc* “review with the QLT24 instrument” training from Mary (see below IX.c.). Review of course/proposals carried-over from Spring 2021 (see below IX.a.).

Phase 2 (Oct 13, Oct 27, Nov 3, Nov 17, & Dec 1) process QLT24 reviews as determined by the OnBase curriculum flow.

**VIII. Approval of Minutes from May 7, 2021: M/ S/ C**

**IX. Course Proposals:**

**a. Carried-over from Spring 2021:**

- PSYCH 160T (C Edmondson), Jaymin contacting, syllabus review incomplete
- DS 123 (Y Tanai), reviews need to be completed
- COMM 114 (S Juarez), reviews need to be completed
- GERM 1A (A Becirbegovic), check for completed Canvas build-out
- GERM 2A (A Becirbegovic), check for completed Canvas build-out
- ITAL 1A (A Polegato), check for completed Canvas build-out
- ITAL 1B (A Polegato), check for completed Canvas build-out
- ITAL 110(A Polegato), check for completed Canvas build-out
- CI 135 (M Lomeli/P Lopez), check syllabus, self-review, & completed Canvas build-out.
- MCJ 112 (J Therkelson)), check syllabus, self-review, & completed Canvas build-out.
- MCJ 116 (J Therkelson), check syllabus, self-review, & completed Canvas build-out.
- ERE 244 (N Walsh), check syllabus, self-review, & completed Canvas build-out.
- CFS 32 (A Roach) check for completed Canvas build-out.
- CFS 150 (A Roach), check for completed Canvas build-out.

- CFS 179 (A Roach), check for completed Canvas build-out.
- CFs 138 (A Roach), check for completed Canvas build-out.
- MCJ 121 (C Higgins-Dobney), needs to be in OnBase routing.
- MCJ 178 (C Higgins-Dobney), needs to be in OnBase routing.

**b. New proposals:**

Keith (UGCC): Three courses identified already: KINES 118 (M. Coles), ITAL 2A (A. Polegato), MCJ 181 (instructor ?),

**c. Ad hoc/ para-QLT2 guidance/refresher from Mary**

A video of Mary's overview for QLT24 Review is already on OBE's Canvas. All members are encouraged to review. Will arrange a real-time "Overview, Q&A" for some time before the next meeting. Strong encouragement for all members to plan for the ACUE "Effective Online Teaching Practices" 25-week trainings arranged by the Provost's office and CFE.

**X. Adjournment:** Meeting was adjourned at 1:03pm.

Agenda.

1. Approval/amend the Agenda.
2. Introductions new/returning members.
3. Designate/volunteer temporary recorder/scribe.
4. Review of charge.
5. Review/discussion of OBE shared digital resources.
6. Proposed calendar for Fall 2021.
7. Approve/amend Minutes from prior term's last meeting.
8. Review of existing & expected workload.