

MINUTES, ONLINE/BLENDED EDUCATION SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Avenue, M/S ML 34
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

Date: April 6, 2022

Members present:	K. Tarrant (Chair), J. Kwon, M. Pirouz, W. Wu, E. Vieira III, S. Alteri, T. Terzian,, F. Kartch, F. Cassel Sharma, K. Clement (Ex-officio), B. Berrett (Ex-officio), M. Bennett (Ex-officio)
Members excused:	B. Muscat (Ex-officio)
Members absent:	V. Keyser, M. Shepherd, C. Luna
Guests:	

The meeting was called to order by Chair Tarrant at 12:04pm over Zoom.

1. Approval of the agenda

- MSC approving the agenda

2. Approval of the Minutes of 3/23/22

- MCS approving the Minutes

3. Communications & Announcements

- Letter for RTP - if need one, please let Katy know by Friday, April 8.
- Online approval for classes not required for Fall 2022 instruction only since APM is being modified
- We are on standby

4. Old Business

- Pending amendments - do they want to finish the process?

5. New Business

- Course Assignments

AP&P Updates

- Some colleagues do want at QM/QLT certification; what about approving these courses for CSU-wide

- Faculty will need to recertify every five years; what course is required for certification or do we create our own?
- Digital Campus is not the only method can instruct online beginning Fall 2022; can offer Synchronous as well - this is permanent
- Memo from AP&P regarding OBE new direction: update charge to include building out a canvas template to be offered from Dean of Undergraduate Studies (like Syllabus template); Peer review templates built; suggest alternative means of assessment then traditional methods; certification standards, recommend best practices for distance learning; act as oversight and advocacy for Faculty to CFE - Unsure what that means
- We are not a policy creating committee we just enact our charge; but we are going to a policy recommendation board possibly in the future
- Need to review APM 357:
<http://www.fresnostate.edu/academics/facultyaffairs/documents/apm/357.pdf>
- Would need to rewrite APM 357 as well

Accepted Faculty Trainings / Certifications

- Need to have some requirements/ protocols in place
- Right now comes from Community College Training, AT One Training, Training at other universities
- 15-20 hours of training is the policy now:
https://www.fresnostate.edu/academics/cfe/teaching_online/policies.html
- Still want “as determined by CFE”
- Minimum requirement that training needs to focus on Online learning/teaching

Peer Review System

Can a faculty member who is not trained for online learning review an online course

What is reasonable way to create a policy regarding to peer review specific to online courses

The Online and Blended Subcommittee adjourned at __12:40__pm.

Minutes submitted by: _____ Suzan Alteri _____

Minutes approved by: Katy Tarrant, Chair