**Charge of the Subcommittee on Student Ratings**

It is the charge of the Subcommittee on Student Ratings to oversee the administration of all student ratings of instruction for faculty at California State University, Fresno. This includes periodically reviewing the bank of questions that faculty can use, monitoring the implementation process, and interfacing with both the student ratings vendor and the university administration on how student ratings are used and setting limits on how they can be used.

Specifically, the subcommittee has the following duties:

* Liaise with the vendor contracted to administer student ratings of instruction
* Regularly monitor data from student ratings, exploring things like response rates and associations between student ratings and factors outside of the instructor’s control.
* Coordinate communication efforts to improve compliance and alignment with current research with regard to student ratings of instruction.
* Recommend faculty development activities based on lessons learned from the aggregate analysis of student ratings of instruction.
* Receive and make decisions about suggestions for revisions to instrument. Conduct pilot testing necessary to implement changes to existing items and the addition of new items when necessary.
* Develop procedures for the use of student ratings of instruction with less traditional class types, such as internships and field placements.

Subcommittee membership:

* One representative from each college / school, including the library
* Two faculty with expertise in survey construction and/or statistics appointed by the chair of the subcommittee
* One ex-officio member appointed by the Provost / Vice President for Academic Affairs
* Student representative appointed by ASI

The Subcommittee on Student Ratings is a subcommittee of the Personnel Committee, which is a standing committee of the Academic Senate.